

**Official Name & Address**

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**Authorized Institutional Officials (Signatories)**

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*Indicate Dr. Singh for ink signatures.*

*Indicate Ms. Pugl for electronic signatures*

**General Institutional Information**

**Unique Entity ID (UEI).....RFRPFMNR8LA5**  
 SAM Registry Expiration Date .....09/16/2023  
 Entity ID Number .....1361408475A2  
 Federal Tax ID Number.....36-1408475  
 DUNS Number – Health Sciences Campus.....791277940  
 Congressional District .....IL-007  
 CAGE (Commercial and Government Entity) Code .....9M268  
 IPF (NIH Institution Profile Module) Code.....4689203  
 IRB FWA – Human Subjects Assurance Number .....00017487  
 IACUC Animal Welfare Assurance Number .....A3117-01  
 FICE (Federal Interagency Committee on Education) Number .....001710  
 IDHR (Illinois Department of Human Rights) Number .....91707-00-0  
 NTEE (National Taxonomy of Exempt Entities) Code .....B43  
 European Union Participant Identification Code (PIC) .....955390443  
 Other Entities:  
 LUC – Lake Shore Campus UEI .....CVNBL4GDUKF3  
 LUC – Lake Shore Campus DUNS Number .....074368911  
 LUMC (hospital) UEI .....KFHAPTFKCAG9  
 LUMC (hospital) DUNS Number .....963910265  
 LUMC (hospital) Federal Tax ID .....36-4015560  
 CARES (Hines VA non-profit) UEI .....LBLNMRYNA6J6  
 CARES (Hines VA non-profit) DUNS Number .....187174339

**FILED ASSURANCES:**

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441).....Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504.....Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX.....Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION .....Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE.....Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201).....Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE:.....Filed Date: 04/06/1989
- DEA REGISTRATION:.....PLO182188

## Budget Information

### Fringe Benefit Rates SSOM/PARKS

Faculty	19.0%
Staff	19.9%
Graduate Student Tuition	35.4%
Grad Student Health Insurance	12.1%
Part-Time Faculty & Staff	7.8%
Non-Grant AU Fringe Rate	30.0%

### Fringe Benefit Rates MNSON

Faculty	21.0%
Staff	22.2%
Graduate Student Tuition	35.4%
Grad Student Health Insurance	12.1%
Part-Time Faculty & Staff	7.8%

**DHHS Salary Cap = \$203,700**

**NIH NRSA Predoctoral Stipend = \$26,352**

### NIH NRSA Postdoctoral Years of Experience and Stipend Levels

0	\$54,840
1	\$55,224
2	\$55,632
3	\$57,852
4	\$59,784
5	\$61,992
6	\$64,296
7 or More	\$66,660

Mileage rate in Calendar Year 2022 = \$0.585 per mile

Capital Equipment ≥ \$5,000

Future year increases = 3%

**Cost Sharing (Including In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

### Maximum Faculty Research Effort

- Faculty members should not have more than 90% effort, in total, allocated to extramurally funded projects.
- Effort contributions above 90% must be approved by the Vice Provost for Research.
- Under no circumstances should any faculty member have effort commitments above 95%.

## Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261

DHHS Agreement Date: 03/29/2022

Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000.

### F&A Rates

#### Sponsored Projects:

Fiscal Year (July-June)	On-Campus Organized Research	On-Campus *Other Sponsored Activity	Off-Campus All Programs
FY23	54.0%	40%	26%

**\*Other Sponsored Activity** includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

**Reduction or Waiver of F&A Rates:**

Requests to either reduce or waive our F&A rates must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

**F&A Rates for Multi-Year Funding Cycles:**

The University has decided to apply the F&A rate that is in effect as of the start of the individual project/competitive segment and then **hold that rate constant** for the duration of the funding cycle. Current and historic rates are available at: <https://www.luc.edu/spa/rates.shtml#fringe>

<b>Research Administration</b>
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**Vice Provost for Research**

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**Office of Research Services**

Laura Lindley, MA, x62636  
Senior Director of Research Administration  
[llindley1@luc.edu](mailto:llindley1@luc.edu)

**Grant Administration**

*Review, endorsement, and execution of grant applications, statements of intent, and template (FDP and Loyola) subaward agreements; and award receipt and processing*

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Grant Administration Central Email  
[researchHSD@luc.edu](mailto:researchHSD@luc.edu)

**Contract Administration**

*Negotiation and execution of agreements; including, clinical trial (CTA), non-disclosure (NDA), confidentiality disclosure (CDA), data use (DUA), material transfer (MTA), service, and non-template subawards*

Nicole Pisano, JD, x62694  
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**Tech Transfer and MTAs**

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## Clinical Research

### Clinical Research Office

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### LUMC (Hospital) Clinical Research Office

Katie Van Meurs, x64412  
Clinical Research Operations Manager (LUMC)  
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### Cancer Center Clinical Trials Office

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## Regulatory Compliance & Committee Information

### Institutional Review Board (IRB)

Federal Wide Assurance No. 00017487  
Approval expires 03/26/2025

Kenneth Micetich, MD, x73144  
Chair  
[kmiceti@lumc.edu](mailto:kmiceti@lumc.edu)

Cynthia Tom, MA, x66198  
Director, Human Research Protections  
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Angie Carrico, PhD, x64608  
Assistant Director  
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Linda Millbrandt, x64567  
Asst Director, Human Research Protections Program  
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### Conflict of Interest in Research Committee

Jeanine Walenga, PhD, x72841  
Co-Chair  
[jwaleng@lumc.edu](mailto:jwaleng@lumc.edu)

Linda Millbrandt, x64567  
Co-Chair  
[lmillbr@lumc.edu](mailto:lmillbr@lumc.edu)

### Institutional Animal Care & Use Committee (IACUC)

Multiple Project Assurance No. A3117-01  
Approval expires: 02/28/2026  
AAALAC Accredited (#000180, issued 11/14/2019)  
USDA Licensed (#33-R-0024, expires 08/24/2023)  
OLAW (D16-00074, expires 02/28/2026)

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[wjeske@lumc.edu](mailto:wjeske@lumc.edu)

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Peggie Young, x65997  
Administrative Secretary  
[pyoung4@lumc.edu](mailto:pyoung4@lumc.edu)

### Radiation Safety

Robert Wagner, MD, x68667  
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[rwagner@lumc.edu](mailto:rwagner@lumc.edu)

### Research Compliance Officer

Matthew Hejna, x66738  
Director of Research Compliance & Safety  
[mhejna@lumc.edu](mailto:mhejna@lumc.edu)

**Institutional Biosafety Committee (IBC)**

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Chair

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Matthew Hejna, x66738

IBC Coordinator

[mhejna@luc.edu](mailto:mhejna@luc.edu)**PHS NIH Public Access Monitor**

Jonna Peterson, MLS, x65303

Interim Director, Health Sciences Library

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Administrative Assistant II

[mjohns5@luc.edu](mailto:mjohns5@luc.edu)**Internal Funding Opportunities****Research Funding Committee (RFC)**

Alan Wolfe, PhD, x65814

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Samantha Bynum, MS, x65139

Committee Coordinator

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Research (CHOIR)**

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<b>Financial Officer Responsible for Fiscal Reporting and Where Payment Should Be Sent</b>
--

Brian Slavinskis, x58730  
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 Fax 312-915-8705

Sponsored Program Accounting Central Email: [grntcon@luc.edu](mailto:grntcon@luc.edu)

**Invoice Email for Subrecipients:** [submonitoring@luc.edu](mailto:submonitoring@luc.edu)  
 Please use this email address on all subaward agreements going forward.

Please refer to the Sponsored Program Accounting website for current staff listing:  
[http://www.luc.edu/spa/contact\\_us.shtml](http://www.luc.edu/spa/contact_us.shtml)

<b>Graduate School</b>
------------------------

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<b>Graduate Student Stipend (SSOM)</b>	<b>\$34,000</b>
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<b>Graduate Student Stipend (MNSON)</b>	<b>\$28,000</b>
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**Tuition & Fees**

Tuition

Per credit hour \$1,165

Course Fees (per course):

Thesis Supervision: Course 595 \$500

Dissertation Supervision: Course 600 \$1,935

Master's Study: Course 605 \$565

Doctoral Study: Course 610 \$1,350

Mandatory Fees

Student Development Fee, per semester (except for students in online programs)

Registered for 6 or more hours \$172

Registered for 1 to 5 hours \$85

Fitness Center Fee, registered for 8 or more hours per semester (except for students in online programs) \$172

Technology Fee

Registered for 9 or more hours \$125

Registered for 4 to 8 hours \$65

Registered for 1 to 3 hours	\$30
Student Health Insurance Premium, annually	\$3,430
Delta Dental Insurance, annually	\$279
For eligibility and information, visit <a href="http://www.luc.edu/bursar/insurance.shtml">http://www.luc.edu/bursar/insurance.shtml</a>	
<b>Other Graduate Fees</b>	
Matriculation Fee (payable at time of registration)	\$100
<b>Fees for All Schools and Divisions</b>	
Breakage/Damage Fee in Labs	As billed
Judicial Fines	As billed
Late Registration Fee (not refundable)	\$50
Late Payment Fee	1.5% monthly
Miscellaneous Charges	As billed
Parking Permit Rates, annually	\$312
Parking Tickets/Fines	As billed
Rambler Bucks	As billed
Returned Check Fee	\$40
Replacement Refund Check Fee	\$25
Room & Board Rates	As billed
Room Damages Fees	As billed

**Please note: All tuition and fees are subject to change.** Refer to the Office of the Bursar's website for the most updated figures. The current URL is <https://www.luc.edu/bursar/tuitionfees/2022-2023/>

## HSC Schools

### **STRITCH SCHOOL OF MEDICINE (SSOM)**

#### **Dean**

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### **MARCELLA NIEHOFF SCHOOL OF NURSING (MNSON)**

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#### **Administration**

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#### **Research**

TBA  
 Grant Manager

**PARKINSON SCHOOL OF HEALTH SCIENCES  
AND PUBLIC HEALTH (PARKS)**

**Dean**

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**Administration**

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**Office of the Provost**

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**Office of Advancement**

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*Last updated: October 6, 2022*